

July 11, 2018

Village of Broadlands Meeting Minutes

Present: Mayor Block, Village Clerk Jones, Treasurer Hockett, Trustees Cole, Hall, Garrett, Propst and Zurich

Absent: Village Water Clerk Fisher

Meeting was called to order at 7:00pm.

Trustee Hall made a motion to approve the minutes of the June meeting. Second by Cole. Motion passed 5-0.

Trustee Cole made a motion to approve the July bills and accept the May 2018 financial report. Second by Trustee Hall. Motion passed 5-0.

Public Comment

A resident stated he just met their new neighbors and they needed information on the zoning rules for a fence. He was referred to the Broadlands website. Logan Jeffers attended the meeting and stated interest in the vacant Village Trustee position. He was confirmed by the board and swore in at 7:12pm.

Old Business

The board discussed the motor fuel budget. No changes were recommended at this time. The board reviewed street and alleys that will have oil and chip completed in the first few weeks of August.

The board discussed the need for a zoning board. The board has not found individuals willing to serve on the Zoning Board of Appeals. Our attorney stated the Village may have a Zoning board, but it is not required thus it was concluded that the Village Board would serve as the Zoning board. Trustee Zurich made a motion to order the Zoning Commissioner Rob Lankford to send permit applications to the Village board for approval due to the lack of a Zoning board. Second by Hall. Motion passed 6-0. Trustee Hall moved to make the Village Board the Zoning Board of Appeals. Second by Zurich. Motion carried 6-0. Mayor Block will work with the Village Attorney to update the current Zoning ordinances with these changes. Trustee Zurich made a motion to elect a subcommittee of himself and Trustee Cole to study the zoning ordinance and ordinances of other area communities propose changes by the September meeting. Second by Cole. Motion passed 6-0.

New Business

Trustee Zurich raised the issue of having a point of contact for Brandon on the Village website. Trustee Garrett will fulfill this role.

Brandon Gast presented the amended Village of Broadlands website page. Business pages have been added as well as Village office and Community event information. Trustee Zurich discussed having local business pay advertising revenues to maintain this page and its link to the Village of Broadlands website. Trustee Propst inquired if other municipalities charge business for exposure on their websites. This has not been researched. Other trustees raised the issue of these pages being provided as a service to these businesses. The board decided to allow the

service gratis. If any business is not listed on the website and desires to be included, they may contact Brandon Gast on the Village website.

Village Clerk Jones presented an Ordinance Providing for the Regulation of and Application for Small Wireless Facilities. Motion by Zurich to approve. Second by Cole. Motion passed 6-0.

Trustee Zurich moved a resolution thanking Trustee Garrett and Dusty McGarigle for fixing the Village office mail slot and improving security of this drop box. Second by Cole. Motion carried 6-0.

Brandon Gast is interested in exploring Village e-pay for Village Water Bills. Trustee Cole raised reservations with the time e-pay takes to clear a residents account. The board approved this follow up.

Committees

Water: Trustee Zurich stated he has reviewed the water billing clerk processes and there were a few errors. Trustee Cole and Propst stated concerns about billing not being picked up in a timely manner as well as checks are not being delivered to the bank. Motion made by Trustee Propst that all bills will be mailed out within 72 hours of receipt of the meter reading. In addition, every Thursday and by 8am the day after the water bills are due payments need to be picked up from the Village office and must be dropped off at the bank by 3pm the next day of each pickup. Second by Zurich. Motion passed 5-1 with Trustee Cole voting against. By Roll Call. Garrett-Yes. Hall-Yes. Cole-No. Jeffers-Yes. Propst-Yes. Zurich-Yes.

Trustee Zurich discussed a resident who had an unknown tile leak. Trustee Zurich recommended placing the resident on a payment plan. Trustee Cole made a motion to forgive the leak and charge the resident 10% above their normal bill. Second by Hall. By Roll Call. Garrett-Yes. Hall-Yes. Cole-Yes. Jeffers-Yes. Propst-abstain. Zurich-No.

Trustee Zurich suggested changing the water policy to charge residents for all costs accrued with any leak. The board discussed the issue and will table for follow up at the next meeting.

Trustee Zurich presented the Water Budget expenses divided into monthly increments. The board discussed and presented additional items for review.

Drainage: Mayor Block appointed Trustee Jeffers to drainage enforcement. Trustee Garrett and Ron Gast are following up with cleaning of catch basins. Ron stated that D J Stewart will provide additional services for drains blocked by tree roots. Trustee Garrett will pick up a Street sign for West Fourth and North Grant.

Streets and Alleys: Trustee Hall had no further report.

Maintenance: Trustee Propst had not report. Trustee Garrett asked about mowing at Main and First. Mayor Block will follow up.

Ordinances: The board discussed continued issues with residents in violation of the ordinance requiring house numbers on all residences. Anyone in violation will receive an ordinance violation next month. The board discussed several residents who have not cleaned up brush and limbs from their property after storms passed through a few weeks ago. Residents are required to

clean their property of this debris per village ordinances. If any assistance is required, please contact a Village board member.

Trustee Cole stated he followed up with a resident who is still in violation of village garbage and debris ordinances. The resident was given until July 20th to become compliant before taking the matter to the Village attorney. Fines will continue to accrue. Motion by Trustee Zurich to seek legal action if the resident is not compliant by the 20th. Second Garrett. Motion passed 6-0.

Trustee Cole provided a listing of several additional homes in violation of Village garbage, debris and mowing ordinances. The board approved moving forward with these ordinance violations. Trustee Cole will send this information to Village Clerk Jones to send out letters to those residents in violation.

Trustee Cole will review the golf cart ordinance.

Park: Trustee Garrett reported there is a branch at the park that needs removed. She will follow up this week.

Motion by Trustee Zurich to adjourn. Second by Cole. Motion passed 6-0.

The next regularly scheduled board meeting will be August 1st, at 7pm.

Minutes have not been formally approved by board members at time of posting.

Respectfully submitted, Krista Jones, Village Clerk